

**Important information regarding ALL home to school/college transport applications for SEND/Zoom Zero Travel Passes for eligible children and young people – September 2025**

Educational placements are now being agreed and confirmed for children and young people for September 2025 and the Local Authority would like to invite parents/carers who will need assistance with their child/young person's transport arrangements to make an application for a travel solution **as soon as possible**.

As a reminder to parents, carers, educational establishments and other support agencies, there is a requirement for the Local Authority to have an appropriate period of time to assess entitlement for a travel solution and make a suitable offer of assistance to the family.

Each year, the Local Authority receive a considerably high demand for transport assistance with the majority of applications forms completed during the peak time of (April – September) each year.

To allow sufficient time for individual assessments to be undertaken and to ensure that a suitable travel solution can be offered in readiness for the new school year, there is a requirement for a window of transport application forms to be established.

Unfortunately, this means that any transport requests received after the deadlines will not be processed until September 2025 and as there will be no travel solution agreed for the start of the new school year, parents/carers will need to make their own travel arrangements in the meantime.

These deadlines will not affect entitlement to a travel solution for eligible children and young people, and a travel solution will be offered once the Local Authority have had the opportunity to confirm eligibility. Parents/carers may be entitled to receive a reimbursement towards the cost of any journeys undertaken to travel to/from school/college from the start of the new academic year **once eligibility has been confirmed**.

Transport applications will all be processed in date order up to and including each of the deadlines below and travel solutions will be offered during August 2025. This is to allow families to be informed of arrangements and where necessary, undertake any required home visits and risk assessments, and also provide sufficient time for the child/young person to prepare for any new arrangements.

## **APPLICATION WINDOWS – ACADEMIC YEAR SEPTEMBER 2025-JULY 2026**

### **1. PUBLIC TRANSPORT (Zoom Zero Travel Pass)**

**AGE RANGE (COMPULSORY SCHOOL AGE ONLY - 5-16**

(Up to and including school year 11)

**Applications required for:**

**NEW PASS REQUIRED**

**RENEWAL OF PREVIOUS BUS PASS**

**APPLICATION WINDOW OPENS: Monday 12<sup>th</sup> May 2025**

**APPLICATION WINDOW CLOSES: Monday 30<sup>th</sup> June 2025**

Applications received after this date will still be considered, but the child/young person's pass may not be posted before the start of the new school term in September 2025.

The child/young person may need to pay the concessionary bus fare of £1.00 per journey (with appropriate under 16 pass) until the pass is received.

### **2. ASSISTED TRANSPORT FOR CHILDREN/YOUNG PEOPLE WITH SEND**

**AGE RANGE: COMPULSORY SCHOOL AGE ONLY - 5-16**

(Up to and including school year 11)

**Applications required for:**

**NEW APPLICATION**

**CHANGE OF CIRCUMSTANCE OF CHILD/YOUNG PERSON IN SEPT 2025**

**Travel solution to be considered:**

- 1 Independent Travel Training**
- 2 Parental Payments**
- 3 Shared travel in taxi/minibus**

**APPLICATION WINDOW OPENS: Monday 12<sup>th</sup> May 2025**

**APPLICATION WINDOW CLOSES: Friday 11<sup>th</sup> July 2025**

Applications received after this date can be not be considered until September 2025 to allow sufficient time for all applications received during the application window to be prioritised.

Once entitlement has been confirmed, parents may be entitled to receive reimbursement of some of their travel expenses.

**Families will be kept informed of the progress of their application.**

### 3. ASSISTED TRANSPORT FOR CHILDREN/YOUNG PEOPLE WITH SEND

AGE RANGE: NONE COMPULSORY SCHOOL AGE (In further education/6<sup>th</sup> form 16 – 18)

Applications are required for:

**NEW APPLICATION**

**CHANGE OF CIRCUMSTANCE OF CHILD/YOUNG PERSON IN SEPT 2025**

Travel solution to be considered:

- 1 Independent Travel Training
- 2 Parental Payments
- 3 Shared travel in taxi/minibus

**APPLICATION WINDOW OPENS: Monday 12<sup>th</sup> May 2025**

**APPLICATION WINDOW CLOSES: Monday 30<sup>th</sup> June 2025**

Applications received after this date can be not be considered until September 2025 to allow sufficient time for all applications received during the application window to be prioritised. Once entitlement has been confirmed, parents may be entitled to receive reimbursement of some of their travel expenses.

**Families will be kept informed of the progress of their application.**

### **IMPORTANT INFORMATION FOR YOUNG PEOPLE ATTENDING COLLEGE**

If the young person is moving to higher education in college there are additional considerations below:

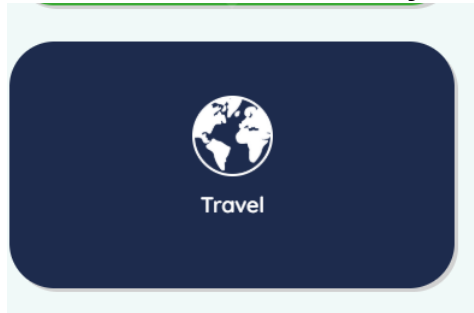
- No transport is provided for the first week of the school term to allow for student inductions and timetables to be established.
- No transport can be provided until a full timetable has been received and it has been confirmed the young person is attending 12 hours guided learning per week.

### **How do I complete and application form?**

To access all the Local Authority home to school transport application forms please visit the Travel Section of Rotherham SENDLocal offer: [Rotherham SEND Local Offer – Here you will find help, advice and information about the services available for your child or young person from birth to 25 years with a Special Educational Need or Disability \(SEND\)](#). Or scan the QR code below.



Please access the forms by clicking the 'travel button'



From the table of contents below you will be directed to this page:

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Please scroll down to find the appropriate application form for your child/young person (age related).

Specialist home to school transport assistance for children with SEND Age: Under 5 (non-statutory school age)	+
Specialist home to school transport assistance for children and young people with SEND Age 5 to 16 years (statutory school age)	+
Specialist home to school post-16 transport assistance for children and young people with SEND Age 16 to 19 years (non-statutory school age)	+
Additional available support for low income families: 16-19 Student Bursary Funds	+

Please ensure that you have any relevant paper-work that may be required to support your application as the application will time out after 10 minutes of none activity.